

Credit Account Application Form

Please complete in block capitals and in black ink. * Are mandatory fields to be completed.

1. Your Business Details

Are you a refrigeration and/or air conditioning company/engineer? Yes No

Trading Style * (please tick): Sole Trader Full Partnership Ltd company Other

Company / Customer Name*:

Trading Name (if applicable):

VAT Number: Date of Incorporation: Company Registration Number:

Company FGAS Certificate Number*: Registration body e.g Refcom*:

Certificate Expiry Date*:

Contact Details*

Main Contact Name:

Main Contact Telephone No:

Main Contact email:

Accounts Contact Name:

Accounts Telephone No.:

Accounts Email:

Email address for Invoices/Statements:

Trading Address (for invoicing/correspondence)*

Building Name/Number:

Street:

Town:

County:

Postcode:

Number of years you have been established:

Have you or your business ever had CCJs or been involved in insolvency action*: Yes No

2. Bank Details*

Bank Name*: Sort Code*: Account No.*:

Name of Account/Account Holder*: Account type*: Business Personal

3. Proprietor / Director Details*

Please supply the below details for ALL Proprietors / Directors of the business

Full Name: Full Name: Full Name:

Date of Birth: Date of Birth: Date of Birth:

Building Name/Number: Building Name/Number: Building Name/Number:

Street: Street: Street:

Town: Town: Town:

Postcode: Postcode: Postcode:

Telephone: Telephone: Telephone:

Previous address if less than 2 years Previous address if less than 2 years Previous address if less than 2 years

Building Name/Number: Building Name/Number: Building Name/Number:

Street: Street: Street:

Town: Town: Town:

Postcode: Postcode: Postcode:

Credit Account Application Form

Have you, any parent or subsidiary company, previously traded with Richmonds Earl Shilton Ltd before in any other capacity?*

Account Name*: Account number*:

Have you ever filed for bankruptcy or been disqualified as a director? If yes, please attach details*:

4. Trade References*

Company Name: Telephone:
Credit Limit: Email:

Company Name: Telephone:
Credit Limit: Email:

5. Data Protection / Marketing

We will make a search with a Credit Reference Agency, which will keep a record of that search and will share that information with other businesses. In some instances we may also make a search on the personal credit file of principal directors.

You have rights under the Data Protection Act including the right to apply for a copy of your personal information and to correct any inaccuracies.

Marketing

Customers that sign up to our mailing list from the company website; www.resluk.com, will receive monthly price lists, special offers and product information via email.

6. Personal Credit Guarantee*

In consideration of your agreement to supply goods on credit to the Company applying for credit ("the Company"), I / We are a director, member, authorised person, or authorised on behalf of a director or member. I unconditionally, jointly and severally, personally guarantee payment of all monies due and owing by the Company to Richmonds Earl Shilton Ltd. This includes any costs of enforcing this Guarantee.

I/we acknowledge and agree that: (a) the initial credit limit (and any subsequently increased credit limit) may be increased from time to time; and (b) if the credit amount is increased at any time, it will be covered by this Personal Guarantee. Notice of the increase to the Company is deemed to be notice to me/us and if the Company uses the increased credit limit, then this is deemed consent by me/us to the increase in credit limit.

Signature: <input type="text"/>	Signature: <input type="text"/>	Signature: <input type="text"/>
Full Name: <input type="text"/>	Full Name: <input type="text"/>	Full Name: <input type="text"/>
Date: <input type="text"/>	Date: <input type="text"/>	Date: <input type="text"/>

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7. Application for Credit and Agreement to Terms and Conditions*

This section is mandatory. The form will be returned if not completed and signed.

Please read the Terms & Conditions and complete all sections of the application before signing the section below.

I/We make this application to open a credit account with Richmonds Earl Shilton Limited. I/We understand that the credit terms are that payment is due promptly at the end of the month following the date of delivery or deemed delivery and that if granted credit, I/We agree to pay in accordance with these terms. I/We acknowledge and accept the Company Terms & Conditions.

Initial Credit Limit:

Signature:

Full Name:

Position:

Date:

For limited companies: If incorporated less than 3 years, must be signed by a current Company Director listed at Companies House.
For Sole Traders: Must be signed by the Proprietor
For Partnerships: Must be signed by one of the Partners

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Trading Terms:

Ordering:

- For guaranteed same day dispatch orders that will be sent in a parcel/box/delivery bag – 1kg & 5kg must be received before 16:30.
- For guaranteed same day dispatch orders that will be sent on a pallet must be received before 14:30.
- Carriage charges are at cost.
- Goods can be dispatched on a pre-10am service, an am service (before noon) or a 24hr service (before 18:00).

Receiving:

- Always check goods on arrival; if goods are signed for as 'received in good condition' and are later found to be damaged no claim can be made and you will have to arrange replacement at your own cost.
- Always sign for goods as 'unexamined'.
- Damage in transit i.e. via carriers, must be reported on the day of receipt. Photos must be taken of damaged goods received and emailed to us immediately.

Returns:

- Goods correctly supplied cannot be returned without R.E.S.L's prior agreement.
- A 25% restocking charge will apply on any goods returned as unwanted within the first 2 weeks of purchase.
- A 50% restocking charge will apply after the first 2 weeks of purchase, up to 1 month of purchase.
- After 1 month of purchase we will not accept any unwanted returns.
- Goods must be returned in good condition.

Accounts:

- 30 day trading accounts can be set up once the filled in account application form has been returned and approved. Until then any orders will have to be paid for on a cash account basis. Accepted forms of payment for orders placed over the phone or via email are: debit/credit cards (all cards are accepted apart from American Express) and bank transfer.
- Payment terms for credit account holders unless otherwise agreed are 30 days from the date of invoice.
- If payment for goods is not made and legal action has to be taken any costs that are accrued will be added to the outstanding balance of said account.